Instructions for Workshop Leader

Use these slides (in order) with the sections of your session outline.

Welcome and Overview (Slides 2-4)

Activity (Slides 5-9)

Present (Slides 10-14)

Discuss (Slide 15)

Review and Evaluate (Slides 16-23)

Close (Slide 24)







Budget Well Welcome to Bank It Keeping Track of **Your Receipts** 2-BU-PT Sponsored by Capital One and Search Institute Permission to photocopy this handout granted for individual and educational use only. From Bank It. Copyright © 2010 by Capital One and Search Institute. For more information, visit www.bankit.com. Capital One® and Search Institute® are federally registered service marks. Bank ItSM service mark is pending. All rights reserved.

Welcome and Overview

What is Bank It?

Bank It delivers real-world topics and tools to help you:

- Understand,
- Talk about, and
- Manage your money.

From Capital One and Search Institute



Welcome and Overview

Three goals for today:

- 1. Identify at least two kinds of receipts.
- 2. Explain what a return policy is.
- 3. Describe what an extended warranty is.







A receipt is a paper record of a money transaction.





How important?





What are the different kinds of receipts you get?





Why is it important to keep receipts?





Sample receipt





A return policy includes rules that a store creates about returning items.





A return policy includes:

- 1. What is required for a return
- 2. Length of time during which an item can be returned (for example, within 30 days of purchase)
- 3. Which items can—or cannot—be returned





A warranty:

- 1. A time period during which the maker of the product will repair or replace a defective item
- 2. A list of what is considered defective and not defective





An extended warranty:

- 1. Extending the timetable of the warranty for an additional cost
- 2. A form of insurance





How do you decide when to purchase an extended warranty?





Discuss

Turn to talk to someone near you.

- 1. Say your first name.
- 2. What has been your most successful experience in returning an item?





What is a receipt? A paper record of a money transaction.





What are different kinds of receipts?

- For a cash purchase
- For a credit purchase
- For a debit purchase
- For an ATM transaction





Why is it important to keep receipts?

- 1. To help you budget well
- 2. To return something
- 3. To question an error on a bank or credit card statement
- 4. Proof of purchase
- 5. Tax purposes
- 6. Product warranties and extended warranties





What is a return policy? The rules a store creates about returning items.





What is usually included in a return policy?

- Items you need for the return
- The timeline for the return
- Whether you're allowed to return a certain item





What do you need to return an item you purchased?

- 1. Receipt
- 2. Actual item
- 3. Original packaging





What is a warranty?

A time period during which the maker of the product will repair or replace a manufacturer's defect of an item.





What is an extended warranty?

A form of insurance purchased by the consumer to extend the warranty.





Close

Saving receipts can help you make positive money choices.



